**Our Ref: 011/25**

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College merged to create a single college called Edinburgh College.

We refer to your request for information dated 21 March 2025. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

**011/25 (1):** Total number of desktops in your estate (ie. PCs, laptops & tablets). Approx. 6200

**011/25 (2):** Who currently supplies the above (name of the incumbent)? HP, Academia & XMA

**011/25 (3):** Do you take out any form of warranty other than that provided by the manufacturer within the initial cost? Yes

**011/25 (4):** Does your supplier include additional services beyond Q3 above such as technical support, maintenance, asset registration, imaging and disposal of existing device?

Yes, but the College has not opted for these additional services as they are managed in-house.

**011/25 (5):** Who is your preferred manufacturer? HP for Desktop & Laptops?

HP for desktops & laptops; Apple for Macs & iPad tablets; Microsoft for surface tablets.

**011/25 (6):** What is your current buying / refresh cycle? On an ad hoc basis.

**011/25 (7):** Is this supplied under contract? If yes, when does the contract end? No

**011/25 (8):** How do you procure these devices through a framework? if yes, which one used (ie. CCS / NDNA / CPC / SBS)?

Scottish Government Framework: Desktop Client Devices Framework (ref: SP-22-019)

Apple Equipment and Services Framework Agreement – National

**011/25 (9):** What steps have you taken to tackle security risks in advance of 14th Oct 2025 when updates will no longer be available on Windows 10?

The College is actively migrating devices in line with Microsoft’s end-of-support timeline.

**011/25 (10):** How do you access your applications  (Citrix, VMWare, Microsoft 365, Cloud or Fat Client environment)?

The College uses a combination of local and cloud-based methods to access applications.

**011/25 (11):** Are you looking to move from On-Premises to Cloud?

Already moved to Cloud.

**011/25 (12):** Name of person responsible for purchasing IT equipment?

No named contact. The purchasing of IT equipment is managed by the IT Team and any IT-related enquiries should be directed to the generic IT email address: ITAdmin@edinburghcollege.ac.uk

Please note, Edinburgh College seeks to use Frameworks accessed through APUC and the Scottish Government.  Where Frameworks are not available Edinburgh College seeks quotes or tenders for purchases. It uses Public Contract Scotland for tendering purposes and tenders are evaluated in accordance with Scottish Government guidance and regulation. Where required, high value contracts will be tendered under EU Regulations.

Full details of the college’s procurement process are available on the college’s website: <http://www.edinburghcollege.ac.uk/Welcome/Procurement>

Edinburgh College is subject to the provisions of the Freedom of Information (Scotland) Act (FOISA) 2002. If you are dissatisfied with this response, you may ask the college to review this decision. To do this, please contact the Vice Principal, Corporate Development at the postal address below or e-mail the Vice Principal, Corporate Development at governance@edinburghcollege.ac.uk describing your original request and explaining your grounds for dissatisfaction. (Please include in your review request, your name and address (email or postal) for correspondence).

You have 40 working days from receipt of this letter to submit a review request to:

Vice Principal, Corporate Development

4th Floor

Edinburgh College (Milton Road Campus)

24 Milton Road East

Edinburgh

EH15 2PP

When the review process has been completed and if you are still dissatisfied, you may ask the Scottish Information Commissioner to intervene.

You can make an appeal to the Commissioner by email or post.

To appeal by email, send your application form or email to mail to: **enquiries@foi.scot**

To appeal by post, send your application form or letter to:

Scottish Information Commissioner

Kinburn Castle

Doubledykes Road

St Andrews

KY16 9DS

Full details on how to make an appeal to the Commissioner are available from their website: [Appeal to the Commissioner | Scottish Information Commissioner (foi.scot)](https://www.foi.scot/appeal)

You must appeal to the Commissioner within six months of receiving the review decision.

You also have the right to appeal to the Court of Session on a point of law following a decision of the Commissioner.

Kind regards

FOI Team